



**Clerk to the Council:**

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10<sup>th</sup> October 2019

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 17<sup>th</sup> October 2019 at 7:00pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton

Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

### **Representative from City of Culture in Attendance**

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Co-option of Parish Councillor to fill current vacancies**  
**Recommendation:** Approve Co-option of qualifying Candidate
3. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
4. **Minutes of previous meeting:**  
To approve minutes of the Parish Council Meeting held on 19<sup>th</sup> September 2019
5. **Matters Arising not listed on the agenda**
6. **Correspondence**  
**Recommendation:** To receive/note/respond to correspondence received
- 6.1 **WALC AGM**  
**Recommendation:** Discussion
- 6.2 **Kingshill Development**  
**Recommendation:** Update on progress
7. **Planning**  
To Consider Planning Applications received since the last meeting

### **Weekly list for the period 15 September to 21 September 2019**

- 7.1 **Application Number:** HH/2019/2111  
Application Site: 124 Kenpas Highway  
Proposal: Erection of single storey rear extension, two storey side extension, and loft conversion

**Weekly list for the period 22 September to 28 September 2019****7.2 Application Number: HH/2019/2405**

Application Site: 44 Alfriston Road

Proposal: Erection of a single storey side and rear extension

**7.3 Application Number: TP/2019/1414**

Application Site: 41 Cotswold Drive Application Type: Works to TPO Trees

Proposal: Ash - Trim back overhanging branches to boundary by 2m, Crown lift by 5m.

**Weekly list for the period 29 September to 5 October 2019****7.4 Application Number: HH/2019/2105**

Application Site: 15 Jacklin Drive

Proposal: Erection of rear / side extension (resubmission HH/2018/2197 &amp; HH/2019/1009)

**7.5 Application Number: HH/2019/2287**

Application Site: 365 Green Lane

Proposal: Erection of front garden fence and entrance door

**Weekly list for the period 6 October to 12 October 2019**

TBC

**8. Finance**

8.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
10.10.19		BACS	J Chatterton	Clerks Salary October 2019	
10.10.19		BACS	HMRC	Tax & NI Payment clerk (October)	£49.66
17.10.19		BACS	PFK Littlejohn	External Audit fee 2018-19	£240.00
17.10.19		BACS	J Chatterton	Office allowance & expenses	£46.63
10.10.19		BACS	J Chatterton	Reimbursement printing	£492.80

**8.2 Bank Reconciliation up to 30<sup>th</sup> September 2019****Recommendation:** Receive and approve the Bank Reconciliation up to 30<sup>th</sup> September 2019**8.3 Quarterly Report up to 30<sup>th</sup> September 2019****Recommendation:** Receive and approve the Quarterly Report up to 30<sup>th</sup> September 2019**9. Budget and Precept Request 2020-21****Recommendation:** Discuss draft budget and precept request 2020-21**10. Defibrillator****Recommendation:** Receive an update**11. Parishioner of the Year Award****Recommendation:** Discussion**12. Task groups & Working Parties**

To receive reports from Task Group and Working Party leads

- Highways (*appoint new Lead*)
- Kings Hill – Councillor Mrs Fryer
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

**13. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**14. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

**15. Date for the next meeting**

Confirm the date for the next meeting as 21<sup>st</sup> November 2019.